

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
January 16, 2014
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Absent
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2014-04. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), adopted resolution 2014-03 for emergency replacement of x-ray unit.
- 2.2 APPROVE PSA WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Larson Design Group not to exceed \$35,000.

- 2.3 APPROVE DEP PERMIT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved DEP General Permit registration for County bridge No. 106.
- 2.4 APPROVE MOU WITH SEDA COG JRA & CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved memorandum of understanding with SEDA-COG Joint Rail Authority and the City of Williamsport.
- 2.5 APPROVE CHANGE ORDER 2 WITH GREEN MACHINE SALES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved change order 2 with Green Machine Sales, LLC for Single Stream Recycling.
- 2.6 APPROVE QUOTE FROM R&J ERTEL. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved quote from R & J Ertel, Inc. in the total amount of \$14,043.60.
- 2.7 APPROVE AMENDMENT 2 TO AGREEMENT WITH UNIFIRST CORPORATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved amendment 2 to agreement with Unifirst Corporation for rental uniform services for RMS extending it to March 31, 2014.
- 2.8 APPROVE ACT 13 AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved Act 13 agreement with LCWSA in the amount of \$370,000.
- 2.9 APPROVE AMENDMENT TO AGREEMENT WITH DAWN SWEELEY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved amendment to agreement with Dawn Sweeley for transcription services.
- 2.10 APPROVE AMENDMENT TO AGREEMENT WITH CLINTON COUNTY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved amendment to agreement with Clinton County for inmate housing for 2014.
- 2.11 APPROVE PSA WITH CLEAR VISION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Clear Vision Residential Treatment Services for JPO.
- 2.12 APPROVE AMENDMENT TO AGREEMENT WITH FRYS FIRE EXTINGUISHER. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved amendment to agreement with Frys Fire Extinguisher for 2014.
- 2.13 APPROVE AGREEMENT WITH SUN GAZETTE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved

agreement with Williamsport Sun Gazette for advertising for 2014.

2.14 APPROVE PSA WITH MODULAR GENIUS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Modular Genius in the amount of \$29,400.

2.15 APPROVE UPDATE TO POLICY 503. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved update to Policy 503 - Health Insurance Coverage for Retirees- effective 1/1/14.

Mr. Mussare recessed the Commissioners' Meeting at 10:25 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 DPS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Matthew R. Killheffer-Brightbill as full time replacement Telecommunicator I - Pay grade 5 - \$14.77/hour effective 1/21/14.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:26 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:26 a.m.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, January 21, 2014.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), adjourned the Commissioners' Meeting at 10:27 a.m.